



Glens Falls Civic Center

Your Center For Sports And Entertainment

YOUR CENTER FOR SPORTS AND ENTERTAINMENT

PROMOTER'S GUIDE

| 2011



ONE CIVIC CENTER PLAZA | GLENS FALLS, NY 12801

WWW.GLENSFALLSCC.COM

PHONE:(518).798.0366 | FAX: (518).793.7750



GENERAL INFORMATION

**Glens Falls Civic Center
One Civic Center Plaza
Glens Falls, NY 12801**

Phone: (518) 798-0366
Fax: (518) 793-7750
Website: www.glensfallsc.com

MANAGEMENT

The Glens Falls Civic Center is owned by the City of Glens Falls, and located in New York State. The arena is managed by Global Spectrum, which is based in Philadelphia. Global Spectrum brings a staff of experienced professionals to the building, which has instituted many marquee operational practices to enhance the environment for both the arena guests and promoters. Global Spectrum is an expert in facility management and has accounts throughout the United States, and most recently Europe and Asia.

GLOBAL SPECTRUM CORPORATE OFFICE

**Global Spectrum
3601 South Broad Street
Philadelphia, PA 19148**

Phone: (215) 389-9587
Fax: (215) 952-5651
Website: www.global-spectrum.com

FACILITY PERSONNEL

General Manager	Chris Lawrence	(518)-798-0366 ext. 13 clawrence@glensfallsc.com
Event Manager	Katie Millar	(518)-798-0366 ext. 27 kmillar@glensfallsc.com
Director of Marketing	Ian Adler	(518)-798-0366 ext. 11 iadler@glensfallsc.com
Director of Finance	Jeffery McGarr	(518)-798-0366 ext. 14 jmcgarr@glensfallsc.com
Box Office Manager	Heather May	(518)-798-0202 hmay@glensfallsc.com
Administrative Assistant	Stephanie McDade	(518)-798-0366 ext. 10 smcdade@glensfallsc.com
Operations Manager	Ron Russell	(518)-798-0366 ext. 16
Assistant Operations Manager	Larry DiDio	(518)-798-0366 ext. 10
Ovations General Manager	Chris Coonrad	(518)-615-0012 chris.coonrad@ovationsfs.com
Food & Beverage Manager	Sue DiDio	(518)-615-0012

GLENS FALLS CIVIC CENTER HISTORY

The Glens Falls Civic Center (www.glensfallscc.com), built in 1979, is a 4,806-seat multi-purpose venue located in downtown Glens Falls, NY. The venue is a full entertainment arena featuring concerts, family shows, consumer shows, the New York State Boys Public High School Basketball Tournament, and Adirondack Phantoms AHL Hockey. Global Spectrum, the fastest growing firm in the public assembly facility management field with more than 70 facilities throughout the United States and Canada, manages the Glens Falls Civic Center in Glens Falls, NY.

Global Spectrum, a Philadelphia-based company, is part of the world's largest sports and entertainment firm Comcast-Spectacor. Comcast Spectacor owns the following entertainment and sport entities:

- The Wells Fargo Center.
- The Philadelphia Flyers of the National Hockey League.
- The Philadelphia 76ers of the National Basketball Association.
- Flyers Skate Zone, along with a series of community ice skating rinks.
- Comcast SportsNet, a regional sports programming network.
- Ovations Food Services, a food and beverage services provider.
- New Era Tickets, a full-service ticketing and marketing product for public assembly facilities.
- Front Row Marketing Services, a commercial rights sales company.
- Disson Skating, which annually produces 10 figure skating programs on NBC.
- Paciolan, a sports and entertainment ticketing software company.

The facility is the home for sports and entertainment in New York's North Country. Located 50 miles north of New York's State Capital of Albany, the Civic Center is able to reach nearly 750,000 people throughout the Capital Region, the Adirondacks, and Western Vermont.

The Civic Center accommodates up to 7,562 patrons for an in-the-round performance and also features an ice floor.

The venue also features the 7,700 square foot Heritage Hall, a multi-purpose room available to groups for meetings, banquets, and other public and private events.

GLENS FALLS CIVIC CENTER HIGHLIGHTS

Notable Events at the Civic Center have included:

Adirondack Phantoms AHL	Alan Jackson
Hockey	Willie Nelson
Stone Temple Pilots	Jeff Dunham
Matchbox Twenty	Disney Live
Foo Fighters	Sesame Street Live
Boston	Harlem Globetrotters
Styx	BYU vs. Vermont Men's College
REO Speedwagon	Basketball Hometown Classic
The Who	Game
The Grateful Dead	New York State & Federation
Phish	Basketball Championships
Frank Sinatra	New York State Volleyball
Disturbed	Championships
Slayer	Ringling Bros. and Barnum & Bailey
Megadeath	Circus
Korn	WWE Wrestling
Godsmack	TNA Wrestling
Ozzy Osbourne & Black Sabbath	Adirondack Red Wings AHL
Kenny Rogers	Hockey

LOGISTICAL INFORMATION

Dressing Rooms

All dressing rooms are located on the Arena Floor level in the northwest quadrant (stage left).

All rooms are within 60 to 120 feet away, stage left.

Wireless/Hard Line Internet and Phone jacks are available for all rooms.

- (1) Main Dressing Room/Locker Room w. shower & toilet
- (3) Dressing/Locker Rooms w/ shower and toilet (Two @ 14' x 22'; one @ 23' x 26'*)

*Large Room can be divided into 2 separate rooms

- (3) Production offices w/ work area, hard lined internet access and phone jacks

- (2) Crew rooms (both 12' x 17')

*Washer & Dryer Available upon request

Electrical Equipment

Fire sprinklers and fire extinguishers are located throughout the arena and office areas. An emergency generator will provide backup sound and light power in case of power failure.

Features for Guests with Disabilities

All entrances to the concourse level of the arena are wheelchair accessible. Designated disabled parking is conveniently located in the Front Plaza. Disabled seating is offered in a variety of locations throughout the venue. Handrails inside the Arena are located on the Northeast seating quadrant. An elevator is located behind Section V with access to all four floors of the venue.

Floor

Arena Floor Dimensions: 200' x 85' (~ 17,000 square feet)

Floor Type: Finished concrete; 1" Homasote® insulated floor (1" x 4' x 8')

Dashers

Plastic with Galvanized Steel. 42" high.

Forklifts (2)

(1) Yale 6,000 lbs. capacity forklift

Max lift ht: 15'

Free fork extensions: 6' 6"

Fuel system: liquid propane

Tires: pneumatic

Carpet Dork: 12'

(1) TCM 3,500 lbs. capacity forklift

Max lift ht: 14'

Free fork extensions: 6' 6"

Fuel system: liquid propane

Tires: pneumatic

Carpet Dork: 12'

Intercom

In-house Clear Com intercom system with patch points on all levels including spot light operators.

Lighting

The house light controls are located in the lighting room on the Press Box level. House lighting consists of dimmable incandescent, high intensity metal halide lights (work lights), and Fluorescent Lighting ringed around the Promenade. Each row of lighting fixtures can be individually controlled and can be dimmed according to specification.

Load-In

Entrance: Oakland Ave. at SW corner of the Glens Falls Civic Center

External Dock: Capabilities for three (3) large transport trailers at dock at once with quick access into Arena and onto floor.

Entry into Arena at Section "M" Portal

Load-in/out Capabilities

Loading Dock- 15' from Roll-up Doors; Maximum distance to Arena Floor: 50'

Multiple Bus/Truck parking available in dock and back parking area

Load-in Roll-up Doors: 16' x 15';

Box Trucks and Semi available to back onto Arena Floor for load-in and out.

Storage space is available at loading dock and backstage area.

In-House Staging

Maximum Stage Size: 80' x 40' (101 Pieces of 4' x 8' staging)

Wenger Staging: 4' x 8' increments, adjusted to 4' or 5' high

Aztec Wings: 4' x 8' increments, adjusted to 4' or 5' high

Wood Risers: 4' x 8' increments, (44) at 6" high or (60) at 10" high

Stage Drape: Rental available.

Lock and Keys

Locker/dressing rooms may be secured with locks and keys. Keys for each room may be checked out through the Operations Manager. All persons who sign out keys will be responsible for return of the keys at the conclusion of the event.

Marquee

The arena also has an outdoor fully animated Watchfire® marquee.



Scoreboard

The arena has a Barco™ - hung scoreboard measuring 11' 9" x 14' 2", a full color message center. It is located Center House and lifts flush to lower steel.



Spotlights

The Glens Falls Civic Center has four (4) Carbon Arc Super Troupers, five (5) positions available on the catwalk, all wired for Clear Com intercom.

Telephones

Telephones can be installed in any of the dressing/locker rooms or other arena locations. Costing, ordering, and placement can be done by contacting the Event Manager.

Parking

There are 16 parking lots in close proximity to the Civic Center. Lots 5 & 6 can be used for parking of trailers after load-in. There are several additional patron parking lots as well as street parking within 5 short city blocks from the Civic Center (Refer to parking map on Page 19).

Pyro

A New York State pyro permit is required for any pyrotechnics used in the building or anywhere on the premises. There will be a designated ace used for storing pyro. The arena will supply fire extinguishers at the show's expense. Please contact the city of Glens Falls Dept of Fire Safety for permit filing and information.

Runners

The Arena can provide runners upon request. Our runners come with a standard passenger car. If you have any requirements other than this (vans, trucks, etc...), please let us know in advance and we can rent at your cost. Runners will be paid by the show a minimum of \$150.00 per day plus any tolls, gas or other expenses incurred by running.

Seating/Chairs

General fixed seating is made up of Irwin chairs with cushioned backs and bottoms. Disabled seating is located at various locations throughout the Arena. Portable chairs are upholstered and interlocking for use on the arena floor (depends on event set-up).

Drapery/Soft Goods

We can provide a variety of drapery to fit your needs, from pipe & drape to truss and drapes travestyng the width of the Arena. Please contact the Event Manager for details and options.

Rigging

(Note: Refer to rigging plot on Page 15)

Height from floor to low steel: 44' 6"

High Beam to Floor: 64' 6"

Low Beam to Ceiling: 20'

Maximum Load Capacity:

Truss Height: As Needed

End Stage Set: 75,000 lbs.

RENTAL RATES AND CONDITIONS

Equipment and Service Rates

The Glens Falls Civic Center provides a full-range of event equipment and personnel including ushers, ticket-takers, stagehands, cleaning, operations, and technical support. Rental rates dependant upon contract terms.

Rental Rates

Per day facility rental rates are available upon request. All rental rates are negotiable and dependent upon contract terms. Please call (518) 798-0366 for rates.

Taxes: New York State tax is 7% on all revenue.

Available equipment

(Rental and rates subject to contract terms):

- Stage/chair/barricade
- Staging
- Basketball Floor
- Barricade
- Bicycle Rack
- Outdoor Marquee
- Risers
- Barriers
- Spotlights
- Forklifts
- Tables (8ft. only)
- Tables (skirted, each, per day)
- Pipe and Drape (limited quantity)
- Furniture
- Sound System and audio headsets
- Telephones
- Telephone long distance
- Wireless and hard line internet
- Shore power

Deposit Requirements and Procedures

A deposit is required as consideration in order to secure a date at the Arena and/or in Heritage Hall. This amount is due upon execution of the contract or whenever another potential user challenges a date. In case of multiple events, the Glens Falls Civic Center will hold the deposit as a floating deposit unless those dates are challenged, in which case the promoter must provide the additional deposit for each sum in advance as a damage deposit, which is refundable after the event is settled and when a check of the facility is completed. Management further reserves the right to require a deposit to cover all estimated expenses, including but not limited to: rent, ticketing fees, set-up, staffing, damages, advertising, electrical services, and miscellaneous equipment.

I.A.T.S.E. STAGEHAND GUIDELINES

Union: Local #524 I.A.T.S.E.
Union Steward/Business Agent: Ed Smith
Union President: Adrien Dubee
Loaders Separate: Yes
Minimum Calls:

- Minimum two men for any show-related work
- Minimum three riggers (2 up, 1 down), but only if rigging is actually needed.
- Supervisory shop steward required when call is 9 people more than; working steward for calls under 9.
- Stagehands, grips, gaffers, and wardrobe shall be paid a minimum of 4 hours on the load-in and 4 hours on the load-out (Loaders: 4 hours on load-in).
- For trucks over 22' there must be a minimum four person loader crew

Performance Call: Four (4) hours (including 30 minute pre-show call)
Crew split for lunch: Yes
Coffee Break: 10 minutes in the middle of any 5-hour work period.
Meal Break: 1 hour at the end of any continuous 5-hour work period.
All crew on until Sound Check: No
Focus: Union focuses upon request, extra charge
Any Split Jurisdiction: No
Breaks required before Outcalls: See meal and coffee break above.
Stop Work during Breaks/Meals: Show option.

Commercial Rates: For a performance that is to be recorded or live by a national or regional television network either by way of audio or regional mediums for reuse or presentation, there shall be an additional charge above the prevailing rate. Rates are \$5/hour and/or \$7.50/hour for overtime.

Overtime: Time and one half the straight-time hourly rate shall be paid after any eight consecutive hours. Any hours worked between midnight (00:00 hours) and 8:00 a.m. (08:00 hours) shall be paid at time and one half the hourly rate. A performance call shall not be included to compute overtime when in conjunction with an in or an out. Any overtime rate shall include a break after five (5) hours of work.

Holidays: Time and one half straight-time hourly rate, or time and one half the straight-time performance rate, whichever is applicable, shall be paid for all holidays worked. This rate shall continue to apply to any call beginning on a holiday and continuing into the hours of the following day. The following are designated holidays: New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas Day. All hours worked on a designated holiday exceeding eight (8) hours will be paid at two (2) times the applicable hourly rate.

Box Office/Ticketing

The Glens Falls Civic Center is affiliated with New Era Tickets. Tickets to Arena events are available at the Arena Box Office, by phone at (518) 798-0202 & 1-855-GFCC-TIX, on-line through the Internet at www.glensfallscc.com and at registered New Era Ticket outlets. The Glens Falls Civic Center's normal Box Office hours are Monday through Friday 10 AM–6 PM, Saturday 9 AM—2 PM. The Box Office is also open Sunday on day of events.



Food and Beverage

All food, beverage, and concessions are operated and controlled by Ovations Food Services®. All arrangements for catering, and food and beverages service should be made through General Manager Chris



Coonrad from Ovations at (518) 615-0012. Ovations has recently upgraded all of our Arena's concession stands with exciting new food items and designs to match what our customers are looking for in food service. Catering contracts are available through Ovations and the Event Manager. For outside catering, the Arena works with some of the finest restaurants in Upstate New York in order to provide a variety of options to suit your needs. Please forward backstage and beverage requirements to the Arena at (518) 798-0366 or fax at (518) 793-7750

Meeting Room Space

The Glens Falls Civic Center offers the Birch, Maple, and Adirondack Booster Club meeting room space in Heritage Hall for promoters and local businesses throughout Warren, Washington, and Saratoga counties.



These rooms are equipped with a multitude of different setup capabilities, including access to a fully-functioning bar, quality-sized kitchen and restaurant-style facility. Heritage Hall has a maximum occupancy of 468 for banquet seating and 600 for assembly seating. The Hall is handicap-accessible with adjacent restrooms and an elevator.



The large Heritage Hall can be subdivided into 3 smaller rooms

Location: Second Level of Glens Falls Civic Center

- (1) Adirondack Booster Club Room -- w/ full service bar and kitchen access

Room Area: 39' x 45'

- (2) Maple Room – Wireless Mic & PA System

Room Area: 50' x 45'

- (3) Birch Room – Wireless Mic & PA System

Room Area: 74' x 45'

* Heritage Hall has a ceiling of 10'. Stairwells have direct access to Arena Floor and Dressing Rooms and can be used for extra Dressing Room Space. Heritage Hall is handicap accessible with elevator access to all 4 floors.

Merchandise/Novelties

The Arena sells merchandise and will retain a percentage of net merchandise/novelty sales, dependant upon the event contract. Net sales shall be gross receipts minus credit card fees. New York State may also require a vending permit. Please contact us for additional information.

Marketing Services

The Glens Falls Civic Center’s in-house marketing department can assist with the numerous details involved to successfully market your event. For a negotiated fee (based on time, labor, and expense) the Glen Falls Civic Center can also assist with promotions, public relations, and the publicity needed to ensure ticket sales.

The Glens Falls Civic Center’s Director of Marketing is David Aiello. You can contact David at (518) 798-0366 ext. 11.

Local Media

Print

Print support comes from the Post-Star (circ Mon-Sat: 33,667; Sun: 35,851), the Chronicle (circ. Weekly: 30,000), the Saratogian (circ. Mon-Sat: 26,787; Sun: 27,670), the Saratogian Extra (Thurs Only: circ. 34,535), Metroland (Thurs Only: circ 100,000+), Community New (Fri Only: circ. 48,700) and the Albany Times Union (circ. Mon-Sat: 110,000; Sun: 160,000).

Television

WNYT / Ch. 13.....NBC Affiliate
WRGB / Ch. 6CBS Affiliate
WXXA / Ch. 7.....FOX Affiliate
WTEN / Ch. 10.....ABC Affiliate
WCWN / Ch. 15.....CW Affiliate

Radio

WFLY / 92.3 FM.....Top 40
WYJB / 95.5 FM.....Adult Contemp.
WAJZ / 96.3 FM.....Urban
WPTR / 96.7 FM.....Nostalgia
WTRY / 98.3 FM.....Oldies
WCKM / 98.5 FM.....Oldies
WRVE / 99.5 FM.....Adult Rock
WKBE / 100.3 FM.....Hot AC
WKLI / 100.9 FM.....Nostalgia
WQAR / 101.3 FM.....Adult Contemp.
WBUG / 101.7 FM.....Country
WKKF / 102.3 FM.....Top 40
WEQX / 102.7 FM.....Album Rock
WHRL / 103.1 FM.....Album Rock
WQBK / 103.9FM.....80’s Rock
WTMM / 104.5 FM.....Sports
WZMR / 104.9 FM.....Alternative Rock
WBZZ / 105.7 FM.....Hot AC
WPYX / 106.5 FM.....Album Rock
WFFG / 107.1 FM.....Country
WGNA / 107.7 FM.....Country
WROW / 590 AM.....News / Talk
WGY / 810 AM.....News / Talk
WOFX / 980 AM.....Sports
WABY / 1160 AM.....Big Band
WVKZ / 1240 AM.....Oldies
WGDJ / 1300 AM.....Local Talk

Seating Capacities

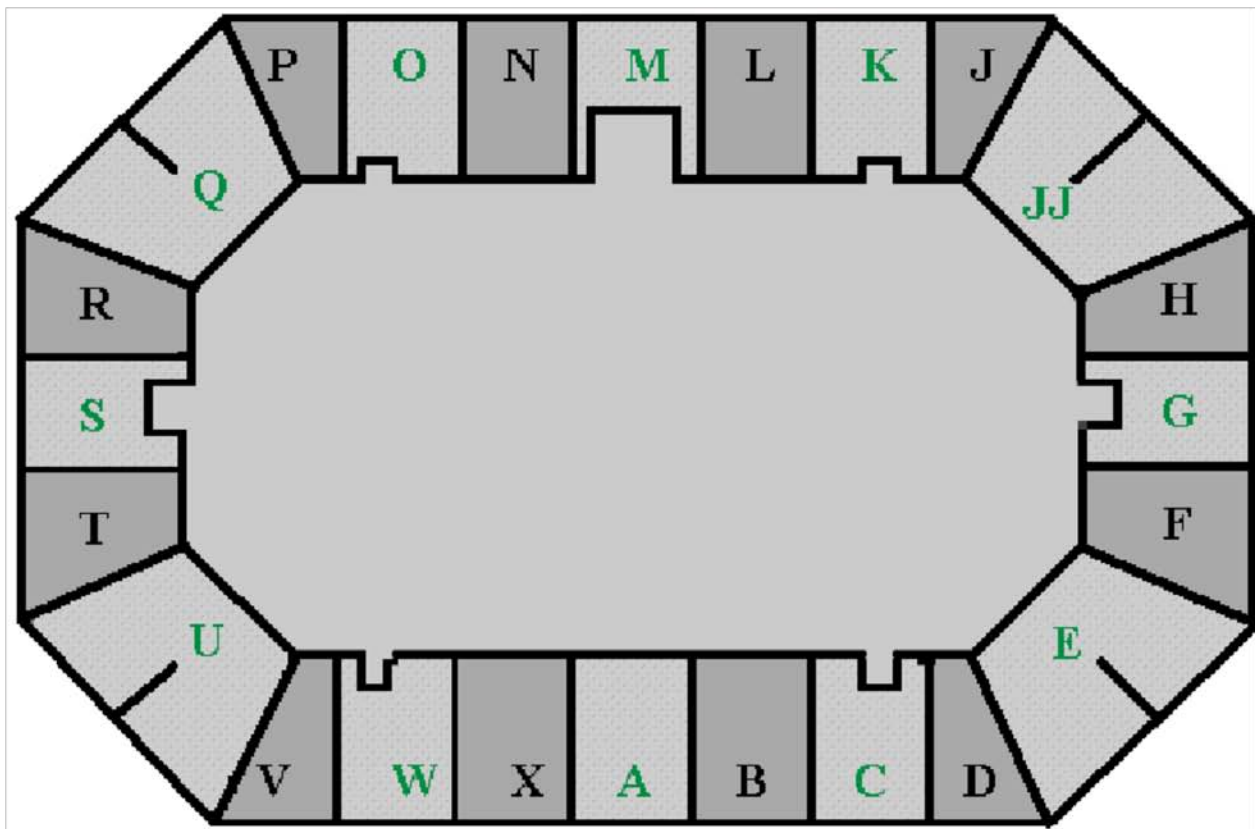
Number of Seats:	Permanent Seating	4,806
	Ice Hockey	4,806
	Basketball	5,475
	In the Round	7,562
	End Stage	6,778

Event Set-up Possibilities

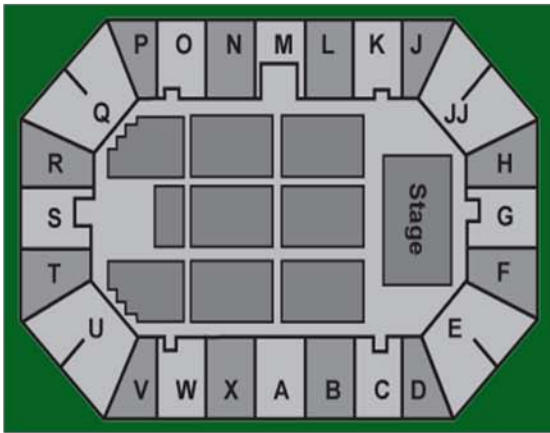
Ice Hockey	Ice Show
Basketball	Circus
Figure Skating	Rodeo
Boxing	Concerts
Wrestling	Trade Show
Banquet Hall	

Seating Charts

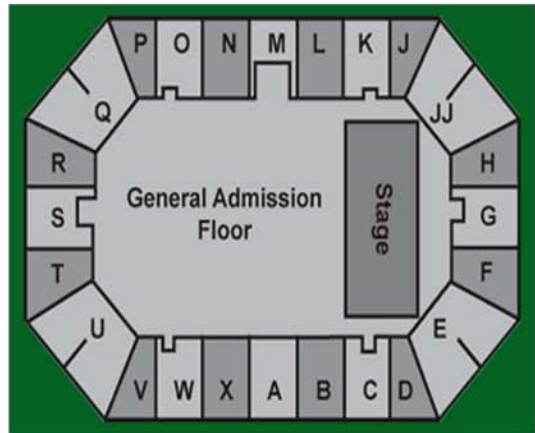
Basic / Hockey Layout



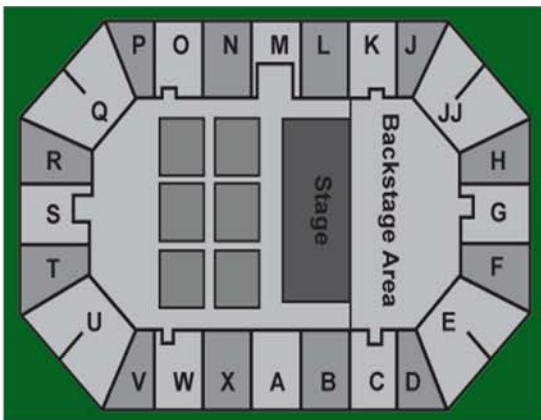
Concert- Seating



Concert - General



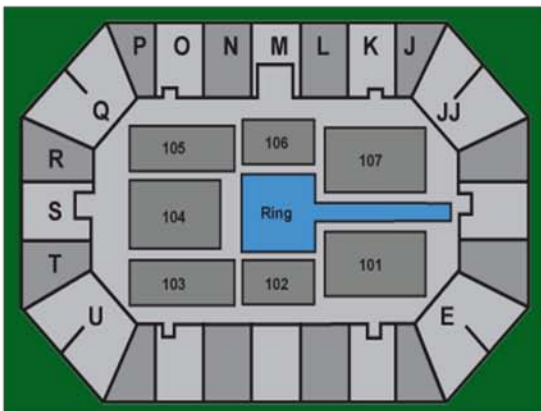
Family Show



Basketball



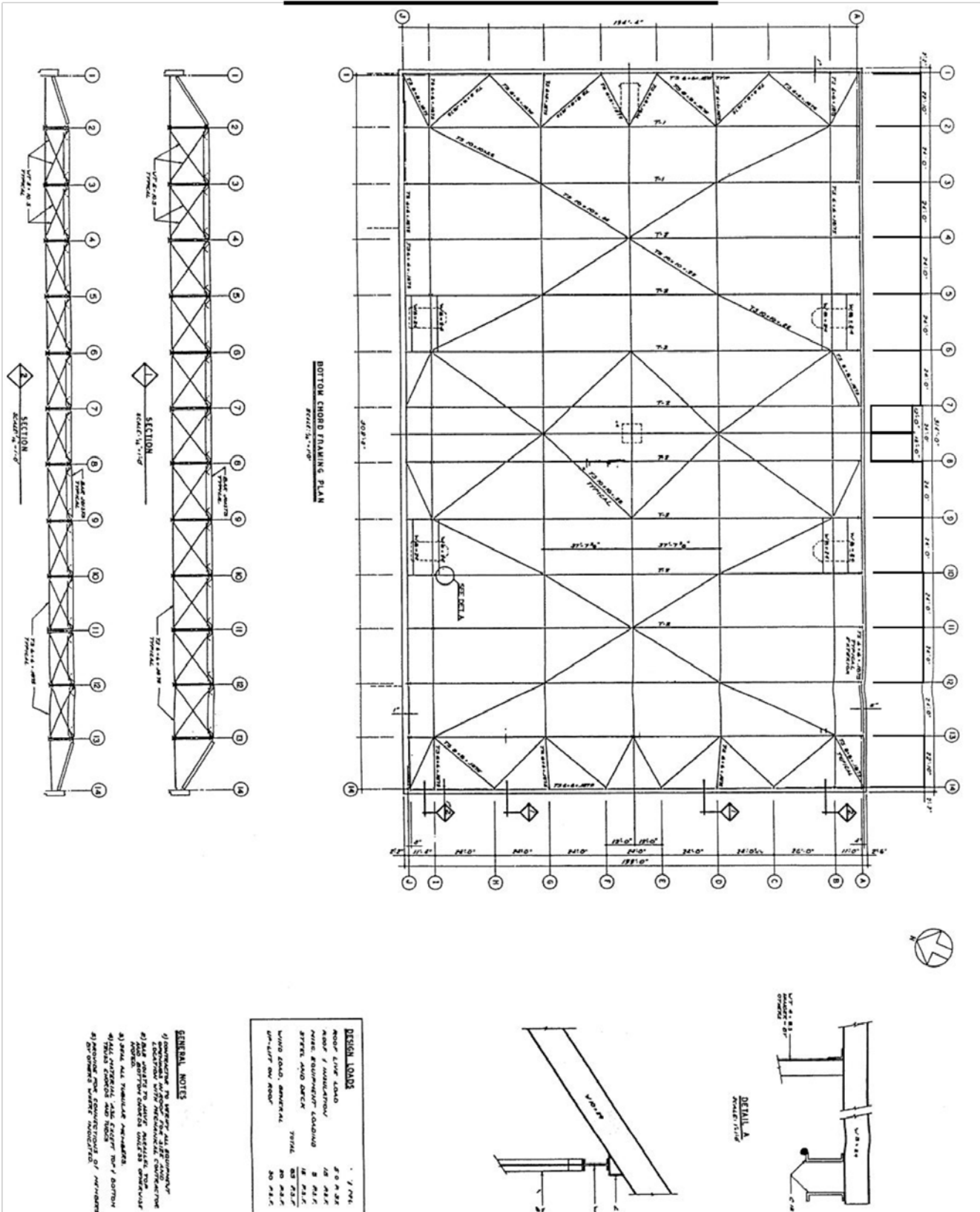
Wrestling



Hockey



Arena Beam Schematic



LOCAL BUSINESSES & ATTRACTIONS

The following facilities may be contacted directly or through the Event Manager

Equipment Rental Companies

- | | | |
|------------------------------|------------------|----------------|
| - Adirondack Scenic, Inc. | Argyle, NY | (518) 638-8000 |
| - Allerdice Rent-All | Saratoga, NY | (518) 584-0002 |
| - Clifton Park Rental Center | Clifton Park, NY | (518) 877-7449 |
| - Creative Stage Lighting | North Creek, NY | (518) 251-3302 |
| - High Peaks Light and Sound | Saratoga, NY | (518) 222-0151 |
| - NES Rentals | Queensbury, NY | (518) 792-2204 |

Lodging

- | | | |
|-----------------------|-----------------------|----------------|
| - Best Inn | Queensbury, NY | (518) 793-8891 |
| - Days Inn | Queensbury, NY | (518) 793-3196 |
| - Holiday Inn Resort | Lake George, NY | (518) 668-5781 |
| - Landmark Motor Inn | South Glens Falls, NY | (800) 541-3441 |
| - Queensbury Hotel | Glens Falls, NY | (518) 792-1121 |
| - Ramada Inn | Queensbury, NY | (518) 793-7701 |
| - Sleep Inn & Suites | Queensbury, NY | (518) 955-3000 |
| - Super 8 Motel | Queensbury, NY | (518) 761-9780 |
| - The Sagamore Resort | Bolton Landing, NY | (518) 644-9400 |

Day Spas

- | | | |
|-----------------------|--------------------|----------------|
| - Dever Wellness Spa | Glens Falls, NY | (518) 792-2277 |
| - Kimberley's | Latham, NY | (518) 785-5868 |
| - The Sagamore Resort | Bolton Landing, NY | (518) 644-9400 |

Emergency (Dial 911 or...)

- | | | |
|---------------------------------|-----------------------|----------------|
| - Empire Ambulance Service | South Glens Falls, NY | (518) 743-1636 |
| - Glens Falls Hospital | Glens Falls, NY | (518) 926-1000 |
| - Glens Falls Police Department | Glens Falls, NY | (518) 761-3840 |

Entertainment

- | | | |
|-----------------------------------|--------------------|----------------|
| - Aviation Mall | Queensbury, NY | (518) 793-8818 |
| - Hiland Golf Club | Queensbury, NY | (518) 793-2000 |
| - Saratoga Racecourse (seasonal) | Saratoga, NY | (518) 584-6200 |
| - Saratoga Raceway & Casino | Saratoga, NY | (518) 584-2110 |
| - Six Flags Great Escape | Lake George, NY | (518) 792-3500 |
| - Top of the World Golf Course | Lake George, NY | (518) 668-2062 |
| - The Sagamore Resort Golf Course | Bolton Landing, NY | (518) 644-9400 |
| - West Mountain Ski Center | Queensbury, NY | (518) 793-6606 |

LOCAL BUSINESSES & ATTACTIONS (CONT'D)

Restaurants/Take-Out

- Bellaggio Pizza	Glens Falls, NY	(518) 793-3393
- Davidson Brothers Brewpub	Glens Falls, NY	(518) 743-9026
- Denny's (24 hrs.)	Queensbury, NY	(518) 798-4388
- East Wok	Glens Falls, NY	(518) 745-5975
- Gourmet Café	Glens Falls, NY	(518) 761-0864
- Jake's Round-Up	South Glens Falls, NY	(518) 761-0015
- O'Toole's Restaurant/Pub	Queensbury, NY	(518) 793-3389
- Raul's Fresh Mexican Grille	Glens Falls, NY	(518) 761-1180
- Steve's Place	Glens Falls, NY	(518) 793-5855
- Talk of the Town	Glens Falls, NY	(518) 798-3348

Transportation

- Adirondack Trailways	Glens Falls, NY	(800) 858-8555
- Albany International Airport	Albany, NY	(518) 242-2200
- Amtrak Rail Service	Fort Edward, NY	(800) 872-7245
- Empire East Aviation, Inc.	Glens Falls, NY	(518) 798-3091
- Floyd D. Bennett Mem. Airport	Glens, Falls, NY	(518) 792-5995
- Greyhound Bus Lines	Glens Falls, NY	(800) 231-2222
- Hollywood Limousine	Glens Falls, NY	(518) 792-4871
- Rentals by Ringer	Hudson Falls, NY	(518) 747-0636
- White Knights Limousine Service	Troy, NY	(518) 664-4679

RULES AND REGULATIONS

Alcohol

No alcoholic beverages may be brought into the Glens Falls Civic Center. Alcoholic beverages will be sold by Food and Beverage services during events.

Cameras and Recording Devices

As a general rule, cameras and recording devices of any kind are not permitted inside the Arena. This is subject to change on an event-by-event basis.

General Rules

- The cost of removing excessive tape will be the responsibility of the talent.
- Stickers and adhesive backed decals are not to be given out in or around the building.
- Nails and screws are not to be driven into the arena floor or walls.

Guest Conduct

The Glens Falls Civic Center strives to provide its guests with a safe, comfortable, and enjoyable atmosphere. Therefore, the Arena has established the following guidelines:

1. Guests interfering with other guest's ability to enjoy the event may be subject to ejections.
2. Guests using foul or abusive language, or inappropriate or unacceptable gestures may be ejected from the Arena
3. Guests appearing impaired may be ejected from the Arena and turned over to the authorities.

Guidelines for Exhibiting Motorized Vehicles

- There shall be no refueling of vehicles inside the building.
- Vehicle keys must at all times be readily available to the Glens Falls Civic Center Management.
- Keys for unattended vehicles remaining overnight must be give to the Glens Falls Civic Center management.
- There shall be no more than ¼ of a tank of gasoline or 5 gallons per vehicle.
- There should not be any storage of flammable fuel in the building except for that which is in the vehicle.
- There shall be no work done on the vehicle inside the building unless authorized by Glens Falls Civic Center management.
- Fuel tank doors must be locked or fuel caps taped shut.
- Vehicles will not be started except for move in or move out.
- Cleaning of vehicles is the responsibility of the vehicle owner and must follow Arena policies.

Leaflets/Brochures

Distribution of any printed materials, or selling of any times is prohibited on the Glens Falls Civic Center grounds including the paring lots, walkways, and inside the Arena unless permission from the Arena has been granted.

RULES AND REGULATIONS (CONT'D)

Re-Entry into Arena

General policy of the Civic Center is once a patron leaves an event there is no re-entry to the event. This policy can be changed per event/promoter request.

Re-selling of Tickets

Re-selling of tickets by private parties is prohibited on Glens Falls Civic Center property.

Selling of Illegal Merchandise

Selling of illegal merchandise is prohibited on Glens Falls Civic Center property as well as by law.

Smoking

Smoking is not allowed in any public facility in Glens Falls, NY.

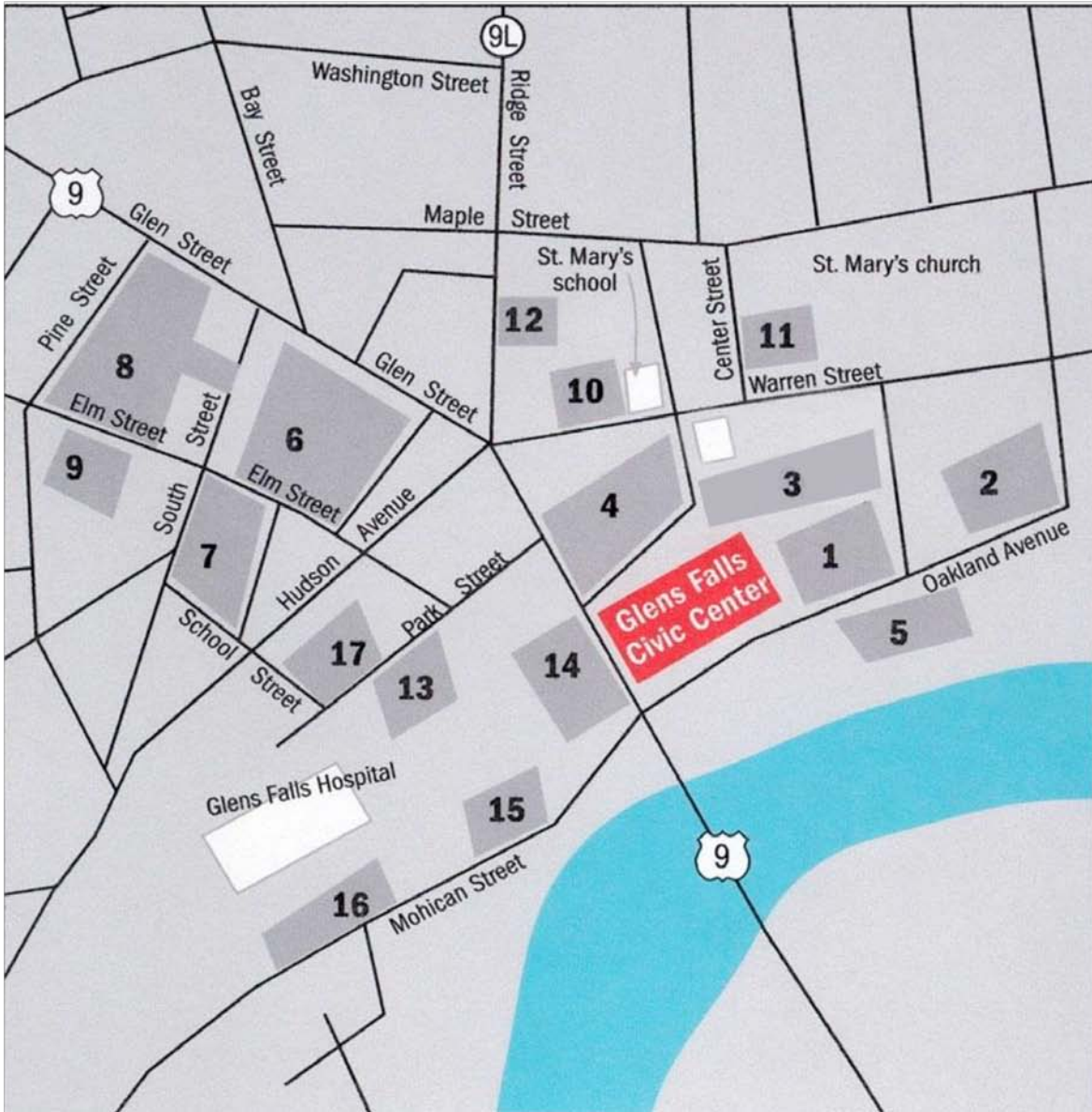
Sponsorships

The Glens Falls Civic Center owns signage rights inside and outside of the Arena. Tenants wishing to display advertising signs or banners must be pre-approved by Glens Falls Civic Center management.

The following items are prohibited in the arena:

- Aerosol cans
- Air horns
- Alcoholic beverages or illegal drugs
- Animals (except certified service dogs for the disabled)
- Backpacks
- Beach balls and other inflatables
- Bota bags of wine skins
- Bullhorns or noisemakers
- Cameras (varies on events)
- Confetti
- Face/body paint
- Fireworks, firearms, or other weapons
- Framed backpacks
- Glass bottle or aluminum bottles
- Ice chests or thermo containers
- Laser pointers
- Outside food or beverage

Glens Falls Civic Center Parking



Keys to Parking Areas:

1) Oakland Avenue (West)	66 Spaces	10) Warren Street	35 Spaces
2) Oakland Avenue (East)	57 Spaces	11) Warren Tire	45 Spaces
3) St. Mary's	102 Spaces	12) Ridge Street	31 Spaces
4) Burger King	108 Spaces	13) Hospital (Park Street)	216 Spaces
5) Oakland Avenue (Canal)	40 Spaces	14) Sawyers	100 Spaces
6) Exchange Street	167 Spaces	15) Niagara Mohawk	220 Spaces
7) Clinton Avenue	48 Spaces	16) Hospital (Mohican Street)	207 Spaces
8) Elm Street/South Street	140 Spaces	17) Hospital (School Street)	
9) Elm Street	105 Spaces		

DIRECTIONS TO THE GLENS FALLS CIVIC CENTER

From the North

Take I-87 (Adirondack Northway) south to Exit 18. Turn left at the end of the ramp onto Main Street. Go straight through five traffic lights. This will put you at a fork in the road with a Stewart's shop in the middle. Bear right onto Hudson Street. Go straight. At the fourth traffic light, turn right onto Route 9 south. The Civic Center is on your left-hand side as you start down the hill.

From the South

Take I-87 (Adirondack Northway) north to Exit 18. Turn right at the end of the ramp onto Main Street. Go straight through five traffic lights. This will put you at a fork in the road with a Stewart's shop in the middle. Bear right onto Hudson Street. Go straight. At the fourth traffic light, turn right onto Route 9 south. The Civic Center is on your left-hand side as you start down the hill.

From the East

Take I-90 (New York State Thruway) to Exit 24. Follow the signs to I-87 (Adirondack Northway) to Montreal/Saratoga Springs. Take I-87 (Adirondack Northway) north to Exit 18. Turn right at the end of the ramp onto Main Street. Go straight through five traffic lights. This will put you at a fork in the road with a Stewart's shop in the middle. Bear right onto Hudson Street. Go straight. At the fourth traffic light, turn right onto Route 9 south. The Civic Center is on your left-hand side as you start down the hill.

From Rutland, Vermont

Take Route 4 to Fort Ann, NY. Turn right onto Route 149. Follow this to the junction of Routes 149 and 9 South. Turn left onto Route 9 South. Follow Route 9 South for exactly 5.5 miles. Civic Center is on the left-hand side as you start down the hill.

From the West

Take I-90 (New York State Thruway) to Exit 24. Follow the signs to I-87 (Adirondack Northway) to Montreal/Saratoga Springs. Take I-87 (Adirondack Northway) north to Exit 18. Turn right at the end of the ramp onto Main Street. Go straight through five traffic lights. This will put you at a fork in the road with a Stewart's shop in the middle. Bear right onto Hudson Street. Go straight. At the fourth traffic light, turn right onto Route 9 south. The Civic Center is on your left-hand side as you start down the hill.